IMPORTANT INFORMATION – PLEASE READ

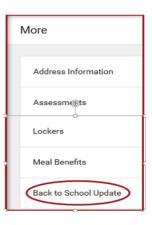
Completing the online Back to School Update in Campus Parent Portal

A few tips to help you get started:

- The online Back to School Update can only be accessed through the Campus Parent Portal.
- Make sure pop-ups are enabled on your browser. Access our <u>OLR help page</u> for more information about how to do this.
- Some information in the Back to School Update is for review only. If you notice an error in a view-only (gray text) section, please send an email to your school's Data Technician so they can follow up with you once the school office reopens in August.
- You can save your work and continue later.

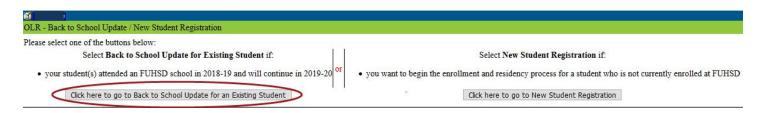
Step 1: Log in

Once you sign in to the <u>Campus Parent Portal</u>, click on the <u>More</u> link at the bottom of the navigation list on the left of your screen and then click on the <u>Back to School Update</u>. Another window will open up to begin the online Back to School Update.



Step 2: Begin Back to School Update

Select the box on the left ("Back to School Update for an Existing Student") to begin your Back to School Updates for your student(s) who are enrolled in FUHSD for the 2018-19 school year.



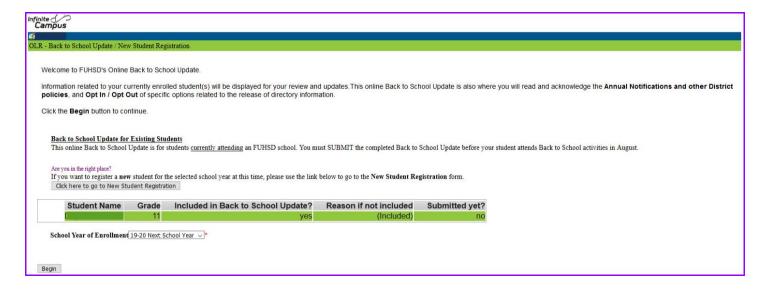


FREMONT UNION HIGH SCHOOL DISTRICT

Cupertino High School | Fremont High School | Homestead High School | Lynbrook High School | Monta Vista High School | Adult School

Step 3: Complete Back to School Update

Your student(s) enrolled for the 2019-20 school year will appear on your dashboard. For <u>each student</u>, you will review information and complete the Annual Notifications and District Policies agreements, as well as review and sign the release agreements, as part of this process.



Step 4: Complete and Submit

Continue until you get to the "Submit" screen (below). You may click on the "Registration Summary PDF" link to download or print a PDF copy of your completed submission for your records. You must submit the online Back to School Update before your student begins Back to School activities in August.

