

Coaches Pre-Season Preparation Checklist

- Meeting / Interview (Formal or Informal)
- Fingerprints
- TB Clearance
- Certifications (HR, Tanya Robertson, tanya_robertson@fuhsd.org)
 - CPR
 - ASEP Coaching
 - Concussion Training
 - First Aid
 - Heat Illness Training
 - Mandated Reporter Training
 - Sudden Cardiac Arrest Training
 - Suicide Prevention Training
 - Basic Water Safety Training (if applicable)
- Meet the following:
 - Principal – Kami Tomberlain
 - Executive Secretary of Principal – Anna Delgadillo
 - AP of Athletics – Steven Puccinelli
 - Facilities Manager – Josh Kiernan
- Review Stipend and Payday
- Keys and Sonitrol (alarm) clearance
- Review FUHSD Coaches Handbook & CCS-Article V (pre-season activities), SCVAL By-Laws
- Construct/Complete Season Schedule (League & Non-League)
- Emergency Action Plan Procedures, AED Map, Medical Kit
- Inventory Equipment and Uniforms
- Inspect Facility Space – Ensure the space is prepared and safe for practice & competitions
- Team Budget and Wish List
- Calendar Pre/Post-Season Meetings. **MUST ATTEND!**
- Home Campus: Official Roster, Schedule, Clearance Process, Emergency Cards
- Facilitron: All practices/contests **MUST** be permitted
- Supervision of Locker Room Areas and Facilities
- Review Credit Participation Agreement (Student PE/Elective Credit)
- Team/Parent Meeting:
 - Review FUHSD Code of Conduct
 - Team Practice & Behavior Responsibilities
 - Transportation to Games
 - Academic Eligibility
 - Athletic Donations
 - PE/Elective Credit
- Practice Framework – Organize and Plan for the entire season
- Athletic Director Sportsmanship Talk
- Team Pictures Process
- Goals v. Purpose – Compete, Model Sportsmanship, Have Integrity